

2026 Conference Packages & Menu's

FULL DAY CONFERENCE R760 PP

- Writing Pad & Pen
- Flip Chart with Markers
- Data Projector & Screen
- PA System
- Two Bottles of 500ml Water
- Mints
- Arrival Tea, Coffee & Snacks
- Mid-Morning Tea, Coffee & Snacks
- Lunch and one Soft Drink
- Afternoon Tea, Coffee & Snacks

HALF DAY CONFERENCE R630 PP

- Writing Pad & Pen
- Flip Chart with Markers
- Data Projector & Screen
- PA System
- One Bottle of 500ml Water
- Mints
- Arrival Tea, Coffee & Snacks
- Mid-Morning Tea, Coffee & Snacks
- Lunch and one Soft Drink

CONFERENCE BUFFET BREAKFAST R260 PP

- 2x Bakery / Dairy
- Scrambled Eggs
- 2x Meats
- 1x Vegetable
- Tea, Coffee, Cappuccino & Juice

Bakery & Dairy Selection

Muffins, Scones, Danish Pastries, Assorted Cereals, Cold Meat Platter, Yoghurt, Fresh Fruit Platter

Egg Selection

Scrambled Eggs

Meat Selection

Bacon, Mini Cheese Grillers, Beef Sausage, Pork Sausage, Chicken Sausage, Savoury Mince, Peri Peri Chicken Livers, Pin-wheel Boerewors

Vegetable Selection

Grilled Tomato, Sautéed Potato Mushrooms, Baked Beans

CONFERENCE PLATED BREAKFAST R220 PP

**ONLY AVAILABLE FOR
MINIMUM OF 30x PAX**

- Order A-La-Carte from the Menu
- Tea, Coffee, Cappuccino & Juice

LUNCH INCLUDED IN CONFERENCE PACKAGE

CONFERENCE PLATED LUNCH

Mains

Your choice of 250gr grilled fillet Steak or Grilled Hake or Half a Portuguese Flatty Chicken

Sides

Rice, Chips, or Vegetables

Dessert

Ice-Cream & Chocolate Sauce

CONFERENCE LUNCH BUFFET

- 2x Salads / Bread
- 2x Carvery
- 2x Starch / Vegetables
- 2x Desserts

Salad & Bread Selection

Bread Rolls, Greek Salad, Potato Salad, Beetroot Salad, Coleslaw Salad, Carrot Salad, Cold Meat Platter, Garlic Braai Bread, Pasta Salad

Main Course Selection

Beef Lasagna, Chicken A La King, Beef Curry, Beef Potjie, Beef Stroganoff, Chicken Pie, Chicken Potjie, Cottage Pie

Starch & Vegetable Selection

Potato Bake, Creamed Spinach, Roast Potato, Corn on the Cob, Pap & Chakalaka, Mixed Roast Veggies, Buttered Pumpkin, Savoury Rice, Cauliflower & Broccoli Bake

Dessert Selection

Peppermint Crisp Tart, Milk Tart, Fruit Salad, Ice Cream & Chocolate Sauce, Chocolate Mousse, Malva Pudding

CARVERY BUFFET & BRAAI BUFFET ONLY AVAILABLE FOR MINIMUM OF 40x PAX CONFERENCE BRAAI BUFFET

R250 PP

- Freshly Baked Rolls
- Greek Salad
- Pap & Chakalaka
- Boerewors, 250g Steak & Chicken

CONFERENCE CARVERY BUFFET R395 PP

- 2x Salads / Bread
- 2x Carvery
- 2x Starch / Vegetables
- 2x Desserts

Salad & Bread Selection

Bread Rolls, Greek Salad, Potato Salad, Beetroot Salad, Coleslaw Salad, Carrot Salad, Pasta Salad

Carvery Selection

Roast Pork, Roast Beef, Roast Chicken, Roast Lamb

Starch & Vegetable Selection

Potato Bake, Creamed Spinach, Roast Potato, Corn on the Cob, Pap & Chakalaka, Mixed Roast Veggies, Buttered Pumpkin, Savoury Rice, Cauliflower & Broccoli Bake

Dessert Selection

Peppermint Crisp Tart, Milk Tart, Fruit Salad, Ice Cream & Chocolate Sauce, Chocolate Mousse, Cheese Cake, Malva Pudding

PICA PAU BANKING DETAILS

PICA PAU BANQUETING, ABSA, 411 276 3106, BRANCH 632005
REFERENCE: INVOICE NUMBER & FUNCTION NAME



Venue layout	Cinema	School	Banquet	Boardroom	Horseshoe
Minimum	65	35	12	12	25
Maximum	400	140	200	100	100

Any other queries: Pinkie Mokoele | +27 (0) 76 180 8765 | banqueting@picapau.co.za | www.picapau.co.za

Pau Banqueting, Magalies Park, R560 & Skeerpoort Road, Hartbeespoort, North West

2026 Terms , Conditions & Rules

By reading this email, you understood and accepted the rules and regulations of Magalies Park and Pica Pau's terms, conditions and rules.

PICA PAU TERMS AND CONDITIONS

A 50% deposit is required within 72 hours to secure your booking. The remaining balance is payable no later than 14 days before the function date. Please note that we cannot hold bookings without the deposit, as we handle a high volume of requests.

Final numbers and menu selections must be confirmed 14 days prior.

Outside suppliers (decor, florists, etc.) are responsible for setup, breakdown, and cleanup. Non-compliance incurs a R1 000 fee.

The venue must be cleared on the day of the function.

Pica Pau Banqueting is not responsible for services provided by external suppliers or for losses due to acts of God.

Use of the venue is at your own risk. Pica Pau Banqueting and Magalies Park are not liable for injury, death, or property loss/damage.

Management reserves the right to cancel bookings due to damage, labor issues, strikes, or causes beyond control.

All damages to the venue, equipment, furniture, or linens will be charged to the client.

Special tablecloths, champagne/sherry glasses, and additional wine glasses are not included; rental is for the customer's account.

Venue hire includes standard tables, chairs, cutlery, and crockery.

Cancellation fees: 100% within 14 days, 50% for 15–21 days prior. Cancellations must be in writing; no credit for non-arrivals.

All charges incurred (bar, breakages, etc.) must be settled in full on departure. The signer of the contract is liable.

The bar closes at 23:00; thereafter an hourly rate of R1 000 applies, but no later than 24:00.

Only Pica Pau Banqueting can supply alcohol. Corkage for outside wine, juice, sherry, or champagne: R90 per bottle.

No takeaway/doggy bags are allowed.

Confirm equipment requirements, seating arrangements, and agenda 14 days prior.

Booking the venue does not grant access to resort facilities (pools, water park, braai areas, or entertainment activities).



MAGALIES PARK TERMS AND CONDITIONS

All persons enter the resort at their own risk.

The resort is not responsible for damages, injury, death, or claims of any kind. The speed limit is 20 km/h. Please be aware of the speed humps on the resort.

Parking on the grass is strictly prohibited. All vehicles must park in designated areas. Only three vehicles per chalet are allowed at any given time.

Do not feed the monkeys or cats. Feeding disrupts their natural behavior. Hungry monkeys can become aggressive and may attack small children. A feeding program is in place for feral cats.

Picnicking and fires are permitted only in designated areas.

No pets are allowed on the resort.

Alcohol brought onto the resort may only be consumed in chalets and designated areas.

It is strictly prohibited to disturb the fauna and flora.

No motorbikes, motorised scooters, or four-wheelers are permitted on the resort (except for disabled persons).

Launching boats or Jet Skis from the resort is not permitted. Boaters must observe "No Wake" regulations on the river. Launching facilities are available at the Hartebeespoort Boat Club. Trailers can be left at the main gate at the owner's risk.

Children must be supervised in the playground and pool areas, as the resort has no lifeguards.

Do not litter. Please use the recycling and waste bins provided.

Guests staying on the resort are permitted one visitor motor vehicle free of charge at any time.

Members using the resort as day visitors are permitted entry free of charge for one vehicle, with a second vehicle paying an entrance fee. The member must accompany the visitor. Maximum 5 persons per vehicle.

All golfers must report to the Golf Shop before teeing off. The golf course is open 7:00–18:00 weekdays and 6:00–18:00 weekends.

Shareholders without a valid membership card will not be permitted entry.

Pitching tents, camping, or caravanning is strictly forbidden.

Cycling is not permitted on footpaths or within the sport centre vicinity.

Practicing golf on the course is strictly prohibited.

Only one membership card per timeshare week will be issued to shareholders.

Unless arranged with management, day visitors must vacate the resort before 18:00 (May–September) and before 19:00 (October–April).

Playing loud music at chalets or picnic areas is strictly forbidden.

Chalet occupancy is a maximum of 6 persons, lodges 5 persons, and Cabanas/lodges 4 persons.

Failure to checkout on time will result in forfeiting your key deposit.

Being a bird sanctuary, it is prohibited to catch or destroy any birdlife.

Smoking is prohibited in public areas, including hubbly bunnies.

Damages to company property will result in removal from the resort and liability for costs incurred.

Only guests with a valid driver's license are permitted to drive vehicles on the resort.

